

## **NYS RESIDENCY REQUIREMENTS FOR ATTENDANCE AT A COMMUNITY COLLEGE**

Because NYS Community Colleges receive a portion of their funding from the county in which a student resides, all students are required to prove their residency as follows to be charged at the resident tuition rate:

- Permanent residence in New York State for a minimum of one (1) year prior, **AND**
- Permanent residence in student's home county for six (6) months prior to the first day of the semester.

### **1. DUTCHESS COUNTY RESIDENTS**

You must complete the DC Residency Form and provide appropriate proof of residency based on your eligibility category. See our webpage, [www.sunydutchess.edu/residency](http://www.sunydutchess.edu/residency), for information and links.

### **2. NON-DUTCHESS COUNTY RESIDENTS**

You must submit a Certificate of Residence issued by the department of your home county's Chief Fiscal Officer, typically a County Treasurer's Office, County Finance Department, or County Comptroller's Office. Each county has their own certification process. Please see our website, [www.sunydutchess.edu/residency](http://www.sunydutchess.edu/residency), or your home county's website for the certificate of residence application and instructions on how to apply.

#### **\*\*IMPORTANT PLEASE READ\*\***

**Please note per New York State Education Law, Certificates of Residence cannot be dated more than 60 days before the start of the semester and 30 days after the start of the semester. The start of the semester is defined as your earliest class start date. If you fail to obtain and submit your certificate to Dutchess Community College within this time frame, you will be responsible for paying the non-resident tuition. Most certificates are valid for one year from the issue date.**

### **TIME FRAMES FOR SUBMITTING CERTIFICATES OF RESIDENCE**

- **Fall 2023 (Classes Starting 08/28/2023):** June 29, 2023 – September 27, 2023
- **Winter 2024 (Classes Starting 12/21/2023):** October 22, 2023 – January 19, 2024
- **Spring 2024 (Classes Starting 01/22/2024):** November 23, 2023 - February 22, 2024
- **Summer 2024**
  - **Classes Starting May 22, 2024:** March 23, 2024 – June 21, 2024
  - **Classes Starting July 08, 2024:** May 09, 2024 – August 07, 2024

### **APC/AMT PROGRAM ONLY**

- **Classes Starting 08/21/2023:** June 22, 2023 – September 20, 2023
- **Classes Starting 12/14/2023:** October 15, 2023 – January 12, 2024
- **Classes Starting 04/15/2024:** February 15, 2024 – May 15, 2024