

- The Office of Campus Safety & Security may broadcast emergency messages across all campuses if advance warning of severe weather is received.
- “Shelter in Place” is usually the best action to take for severe weather.
- If you hear a broadcast, alert others in your immediate vicinity and take action.

The following terms are utilized by the National Weather Service (NWS) and likewise will be utilized by Office of Campus Safety & Security to determine if a Mass Notification is needed.

ADVISORY
An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely. Advisories are for less serious conditions than warnings that cause significant inconvenience and if caution is not exercised, could lead to situations that may threaten life or property.
WATCH
A watch is used when the risk of a hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain. It is intended to provide enough lead time so those who need to set their plans in motion can do so. A watch means that hazardous weather is possible. People should have a plan of action in case a storm threatens and they should listen for later information and possible warnings especially when planning travel or outdoor activities.
WARNING
A warning is issued when a hazardous weather or hydrologic event is occurring, imminent or likely. A warning means weather conditions pose a threat to life or property. People in the path of the storm need to take protective action.

THUNDERSTORMS AND LIGHTNING

- Seek shelter inside of a sturdy building.
- Avoid small sheds or isolated structures in open areas.
- Stay away from windows and doors, and stay off porches.
- Avoid contact with corded phones. Cell phones and cordless phones are acceptable to use.
- Avoid contact with plumbing. Do not wash hands, bathe, shower, wash dishes, etc.

- Avoid contact with electrical equipment and cords. Before the storm unplug or power down sensitive equipment.

If you cannot seek shelter indoors:

- Try to get to an area away from tall objects, metal structures, tress, downed power lines, and bodies of water.
- Avoid areas where there is likely to be falling debris.
- Seek shelter in a car, if possible. Rubber tires are an effective electric insulator which may provide safety from lightning strikes. Close the windows and avoid metal objects.
- Or, find an area such as a ditch, ravine or depression to shelter in.
- If you feel your hair stand up, immediately assume a crouched position, place your elbows on your legs, your hands over your ears, and then lower your head. Be sure not to lie flat on the ground.

TORNADOES

Tornado Watch: Indicates that weather conditions may cause tornadoes to develop in the area. This does not mean that a tornado has been sighted. You may continue activities but stay tuned in to local news in the event the tornado watch develops into a tornado warning.

Tornado Warning: Radar or weather spotters have identified that a tornado funnel has been sighted in the area. Office of Campus Safety & Security will activate a Mass Notification.

What to do if you are notified of a tornado warning or you see a funnel cloud:

- Know the location of the appropriate shelter-in-place spaces in your building. This can be a basement, locker room, restroom, closets, interior room on the lowest floor preferably without windows.
- If you are unable to go to a room without windows, get under something sturdy immediately such as a desk, table, mattress if possible.

If you cannot seek shelter indoors:

- If no shelter is close by, lie flat in a ditch or low spot with your hands shielding your head. Avoid overpasses and bridges.
Remain in a protected area until the threat has ceased or the danger has passed. You will be notified by the Mass Notification system and emergency mobile alert (text and email).
- Call Office of Campus Safety & Security at 8070, or 845-431-8070, or 911 immediately to report injuries or if an individual is not able to relocate to a safe location.
- Report severe damages to infrastructure to Office of Campus Safety & Security.
- For more information and planning guides, please visit <http://www.ready.gov>

FLASH FLOODS

A flash flood is a rapid flooding of low-lying areas: ditches, roads and walkways, washes, rivers, dry lakes and depressions. It may be caused by heavy rain associated with a severe thunderstorm, hurricane, tropical storm, or meltwater from ice or snow flowing over ice sheets or snowfields.

Flash flooding does directly impact the safety of campus community members who are commuting to or from the main campus, and potentially those at extension center sites.

Below are some important points to keep in mind when flash flood warnings are in place. Bear in mind that a flash flood warning means that flooding is about to occur or is already happening.

- Follow official instructions given for your area.
- Never drive through flood waters. "Turn around, don't drown".
- Never walk through moving water.
- Be aware that a flash flood can occur quickly. If flooding occurs, move immediately to higher ground.
- Ensure you have food and clean water to last you at least several days.
- Monitor local news and weather reports through your mobile device or television.
- Use available information to determine if you feel it is safe to leave campus and drive home.
- If you feel you need to remain on campus until the flash flood warning has expired, you should inform your supervisor.

SNOW AND ICE

Snow falling, accumulating, removal, and melting create additional hazards for vehicle and pedestrian accidents and injuries.

- Avoid unnecessary travel.
- Ensure you have supplies (food, water, etc.) to last at least several days.
- Monitor College closures and special conditions
 - College Operating Status: **MyDCC website**.
 - Call Office of Campus Safety & Security at **845-431-8070**.

SEXUAL VIOLENCE OR RAPE

If you are a **witness** or suspect a sexual violence incident is in-progress:

- Call the Office of Campus Safety and Security at 8070 or **845-431-8070**.
- To file a criminal complaint, **call 911** or the Town of Poughkeepsie Police Dept. at 845-485-3666.

If you are the **victim** of sexual violence, date rape, or rape:

- Take actions necessary for self-defense.

- If you are safe, stay where you are until the security or police arrive. Otherwise, try to move to a safe location.

On campus reporting options after an incident of sexual violence:

- Office of Campus Safety and Security (private, but not confidential) 845-431-8070.
- Office of Counseling and Career Services (confidential) x8040, or 845-431-8040.
- Office of Health Services (confidential) 8075, or 845-431-8075.
- Title IX Coordinator (private, but not confidential) 8670, or 845-431-8670.
- Coordinator of Judicial Process (private, but not confidential) 8962, or 845-431-8962.
- <http://www.sunydutchess.edu/share-at-dcc> (may be private or confidential at your request).

Off campus confidential reporting and services

- New York State, New York City, or county hotlines: <http://www.opdv.ny.gov/help/dvhotlines.html>
Additional disclosure and assistance options are catalogued by the Office for the Prevention of Domestic Violence and presented in several languages (or by calling 1-800-942-6906).
- Legal Momentum: <https://www.legalmomentum.org/>
- NYSCASA: <http://nyscasa.org/>
- NYSCADV: <http://www.nyscadv.org>
- Pandora's Project: <http://www.pandys.org>
- Domestic Violence Project: <https://www.bwjp.org>
- NYC Anti-Violence Project <https://avp.org>
- RAINN: <https://www.rainn.org/get-help>
- Safe Horizons: <http://www.safehorizon.org/>

SUSPICIOUS MAIL OR PACKAGES

If you receive or observe a suspicious piece of mail, package or material **DO NOT** move, open, cover, or interfere with it.

- Move people away from suspicious items.
- Avoid contaminating other areas and people.
- Call the Office of Campus Safety & Security immediately at 8070, **845-431-8070** or Dutchess County 911 from a safe location.
- Be prepared to give the location of the item, the context of what you've observed, and your name and phone number.
- Be sure to give the 911 address of the building which is located on page 5 of this document.
- Follow directions of Campus Safety Officers and/or Law Enforcement.
- If you are told to evacuate, follow the established evacuation procedure.
- Do not create a panic situation.
- Characteristics of a suspicious piece of mail or